

MT WOLF BOROUGH MINUTES

May 12, 2015

CONVENE

The Mount Wolf Borough Council met in a regular session on Tuesday, May 12, 2015, beginning at 7:00 P.M. The meeting was called to order by Council President, Pat Poet.

ATTENDANCE

The following council members and other officials were present:

Council -- Mike Amsler, Dan Davis, Les Jordan, Bill Marquis, Dennis Naylor, Pat Poet, Mayor Mo Starner, Attorney Joe Gothie, Secretary Steve Kehler, Engineer Christopher Owens, and Zoning Officer Sande Cunningham were present. Ron Witmer was absent.

Visitors in Attendance -- Steven Hess, Christine Hess, Carlos Caparas, Linda Caparas, Jamie and Amy Hess, Nick Aldinger, Wayne Bush, Karen Brown and Budd Staub.

AGENDA/MINUTES

An Amsler/Marquis motion was made to approve the agenda and minutes as presented. The motion was passed unanimously.

ENGINEER'S REPORT

Christopher Owens reported on the following:

DEP Bridge Repair Permit – Engineer Owens said that the Borough has the permit so the repairs can begin at anytime.

Pothole/Street Repairs - Engineer Owens had received several bids for the pothole repairs. Chris will provide the quotes to Council at the June meeting for review.

Approval of Ordinance - A Naylor/Marquis motion was made to approve the Intergovernmental Cooperation Agreement for the Implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan Ordinance 2015-1. The motion was passed unanimously.

VISITORS

Nick Aldinger, Eagle Fire Company - Mr. Aldinger reported to Council that there were a total of 18 calls for the month of April and an average of 9 personnel per incident. They have also been able to do some training using the new hydrant that is on their property.

Wayne Bush, NE Ambulance Representative – Mr. Bush presented the monthly ambulance call report to Council.

Steven and Christine Hess - Present for the Conditional Use Hearing.

Carlos and Linda Caparas - Present for the Conditional Use Hearing.

Jamie and Amy Hess - Present for the Conditional Use Hearing.

SOLICITOR'S REPORT

There was no report.

ZONING OFFICER'S REPORT

Conditional Use Hearing – The Conditional Use Hearing for the property of Jamie and Amy Hess at 21 S. 5th Street began at 7:13 P.M. The hearing is for a daycare center in the outbuilding on their property. Mrs. Hess was sworn in by Stenographer, Karen Brown. She plans to only have six children at the most in the daycare. She also has an appointment to be certified for state licensing.

Zoning Officer, Sande Cunningham, was sworn in by Stenographer, Karen Brown. She sent the Hess's neighbors a certified letter on April 20th informing them of the Conditional Use Hearing, an advertisement was placed in the newspaper on April 18, 2015, the property was posted about the hearing, and the Stenographer, Karen Brown, is present at the meeting to document the hearing.

Christine Hess was sworn in by Stenographer, Karen Brown. She is a neighbor of Jamie and Amy Hess and has no concern about Mrs. Hess running a daycare.

Linda Caparas was sworn in by Stenographer, Karen Brown. She is a neighbor of Jamie and Amy Hess. The only concern that she and her husband had was what the hours were since he works late into the night and sleeps during the day. Mrs. Hess is aware of Mr. Caparas' sleeping schedule and will be sensitive to the children's noise level.

An Amsler/Marquis motion was made to approve the conditional use to operate a daycare center at 21 S. 5th Street conditioned upon the Hess's receiving the appropriate state inspection/certification and Commonwealth Code Inspection. The motion was passed unanimously.

Petty Cash - Sande expressed her need for purchasing stamps and other supplies for permits. She thought it would be easier if she had petty cash set aside in the office that she can use when needed. A Marquis/Amsler motion was made to approve the amount of \$20.00 petty cash for Sande to use as needed. It will be kept in the office and replenished when needed. The motion was passed unanimously.

Laptop Computer - Sande reported that she has been using her personal computer for the Borough work and she'd prefer not to. A Marquis/Amsler motion was made to approve the purchase of a computer for the Zoning Officer. The price of the computer is not to exceed \$1,000.00. It will also be kept in the office and locked away when not in use. The motion was passed unanimously.

Permit Log - A log of permits that Sande approved for the month was given to Council to be filed.

Letters to Residents -

123 N. 3rd Street has an SUV sitting in the yard with weeds growing around it.

68 N. 4th Street has a red car in the backyard sitting on jacks. It has been this way for months.

177 N. Main Street is vacant with doors open for anyone to easily trespass.

193 N. Main Street is vacant and the property is not being cared for.

Sande will send the owners letters concerning these matters.

Vacant Lot on Maple Street - A Davis/Marquis motion was made to approve the Storm Water Management Agreement for the property of Herbert Poe at 100 W. Maple Street. The motion was passed unanimously.

MAYOR'S REPORT

Keep PA Beautiful Grant - Mayor Starner received an email from one of our residents who works for DEP. They are offering grants to municipalities for the beautification of parks and landscaping. A Davis/Jordan motion was made to authorize Mike Amsler to fill out the grant. The motion was passed unanimously.

Just Energy - Rob Mitchell from Commonwealth Outreach Specialists contacted Mo and asked if Just Energy could have a link on the Borough's website along with the other major suppliers. The Council members would like to keep only the major suppliers on the website.

Weddings - She performed two weddings last month.

Carnival - There will be no carnival this year because Billet's Amusements has gone out of business and Mayor Mo could not find another company to provide the rides. She hopes that next year she will be able to contract with a different company. She may try to set up a block party sometime this summer.

STREETS

Dennis Naylor reported the following:

Pothole Repairs - The potholes are below the threshold for telephone bids. He hopes to be able to approve the repairs at the next meeting.

Plane Street - Dennis spoke with Judy Hilliard and she told him Manchester receives the Liquid Fuel funds for Plane Street. Manchester did clean up the loose stone that was causing problems.

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INSURANCE

Bill Marquis reported the following:

Workman's Comp Insurance – The workman's comp insurance is up for renewal in June. Steve Kehler and Bill met with Keith Kieber of Koman Insurance on April 24 to discuss the Workman's Comp policy and to also get the quote for the general insurance. The Worker's Compensation estimate for next year is \$15,818.

Someone from the company that Mike Amsler works for will also be providing a quote to the Borough at next month's meeting.

Vandalism - The insurance company was contacted concerning vandalism on the toilet at the grandstand.

PARKS & RECREATION

Trees in Park - Bill Marquis met with Bartlett trees experts concerning the trees in the park. They advised that there are trees that are in need of fertilizing and much needed trimming. Council agrees that it would be a good idea to take care of these needs for safety reasons. Mike will get some quotes to present to Council at the next meeting.

Mulch for Park – Mike Amsler reported that the mulch was ordered but it wasn't enough and will need to order more.

Grandstand Repairs – The work on the grandstand is scheduled for the 18th.

BUDGET & FINANCE

Payment of Bills – A Marquis/Jordan motion was made to approve the payment of bills #2705 - #2727 in the amount of \$33,366.38 as presented. The motion passed unanimously.

HEALTH & SAFETY

Dan Davis reported that the incidents in the SRO report have been declining.

PROPERTIES AND SERVICES

Trash Pick-Up - Beginning in June there will be Monday and Thursday trash pick-ups through August.

EMERGENCY MANAGEMENT -

TMI Drill - Budd Staub reported that there were no significant problems with the TMI Drill and he thought it went well. He thanked the Council members for such a good turn out.

Merging - He was contacted by Conewago Township and they have expressed interest in merging with Northeastern Emergency Management.

COMMUNICATIONS

Steve Kehler received a notice from the York County Planning Commission notifying the Borough that if any new streets are created that we are responsible to notify 911.

MISCELLANEOUS BUSINESS

ADJOURN

At 9:15 PM an Amsler/Davis motion was made to adjourn. The motion passed unanimously.

Mandy L. Davis, Recording Secretary