

## MT WOLF BOROUGH MINUTES

April 12, 2016

### **CONVENE**

The Mount Wolf Borough Council met in a regular session on Tuesday, April 12, 2016, beginning at 7:00 P.M. The meeting was called to order by Council President, Pat Poet.

### **ATTENDANCE**

The following council members and other officials were present:

**Council** -- Mike Amsler, Dan Davis, Les Jordan, Bill Marquis, Dave Mickley, Dennis Naylor, Pat Poet, Mayor Mo Starnier, Attorney Marqaret Driscoll, and Engineer Chris Owens.

Zoning Officer Sande Cunningham was unable to attend the meeting.

**Visitors in Attendance** -- James Arex, Walt Haring, Dana Sykes, Tami King, Norm Claybaugh, and Shane Digiovanni.

### **AGENDA/MINUTES**

An Amsler/Marquis motion was made to approve the agenda and minutes. The motion was passed unanimously.

### **ENGINEER'S REPORT**

Chris Owens reported on the following:

**Fire Hydrant Maps** - Chris had maps printed out that show where the fire hydrants are located in the Borough.

**Collapsed Wall at New York Wire** - The Engineer received a letter from the owner of the old New York Wire property. It was discussed and Attorney Driscoll will set up a meeting with owner Anton Dahbura, Engineer Chris and Mayor Mo.

### **SOLICITOR'S REPORT**

**Handicap Spaces** - A meeting was scheduled with Dan, Mike, Les, and Mayor Mo to discuss the Handicap Parking Ordinance.

**Homes Converted to Rental Units** - Council discussed how they would like to set a certain amount of lot space and parking spaces in order to make a single family home converted into a rental or multi-unit space. Attorney Driscoll will look into what options the Borough has.

### **ZONING OFFICER'S REPORT**

Sande had some permits last month and she also sent out some violation letters.

## **MAYOR'S REPORT**

Mayor Mo Starner reported on the following:

**Posting Snow Emergencies** - The Borough now has access to post any snow emergencies to WGAL's website.

**VFW Memorial Day Parade** - The VFW will have their annual Memorial Day Parade on Monday, May 30, 2016. A Naylor/Amsler motion was made to close Main Street from Walnut to Maple Street where they will proceed east to Mount Wolf Community Park. The motion was passed unanimously.

**Storm Jonas Reimbursement** - A Jordan/Davis motion was made to adopt Designation of Agent Resolution to allow Mayor Starner to act in behalf of the Borough to request reimbursement from Storm Jonas. The motion was passed unanimously.

## **STREETS**

Dennis reported on the following:

**Street Sweeping** - Street sweeping will be done on April 20th, 21st, and 22nd.

**Sink Hole on Dewey Street** - The inlet next to the handicap ramp was not repaired properly and the cement began caving in causing a sink hole. It was repaired for \$900.00.

**Walnut Street Runoff** - The water runoff is running under the cement on the farm side of the street and needs to be repaired.

## **INSURANCE**

No report.

## **PARKS & RECREATION**

Mike Amsler reported on the following:

**Mulch for Park** - The mulch came in and the female prisoners helped to spread it at the park.

**Tire Swings** - The tire swings have been replaced by using NASCAR Tires.

## **BUDGET & FINANCE**

An Amsler/Marquis motion was made to approve the payment of bills #3004-#3062 in the amount of \$68,229.27. The motion was passed unanimously.

### **PROPERTIES AND SERVICES**

**126 S. Main Street** - The owner of 126 S. Main Street passed away in November therefore making the property delinquent on the trash bill. The neighbor asked if the address would be granted exemption. Council agreed not to grant exemption.

### **EMERGENCY MANAGEMENT**

No report.

### **HEALTH & SAFETY**

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Dan Davis reported on the following:

**NERPD Union Contract** - They are still meeting with them to come to an agreement.

**Eagle Fire Company** - A Davis/Marquis motion was made to approve the Fire Company's Fund Raising Events for the 2016 year. The motion was passed unanimously. Norm Claybaugh and Shane Digiovanni informed Council that the Attack Engine was sold and that the Fire Company would be getting the YAUFER truck to use until they purchase a new truck.

### **PERSONNEL**

**Mower** - Bill would like Council to start planning on purchasing a new mower for the Borough.

### **VISITORS**

**James Arex** asked if a citizen would be allowed to use the Borough's phone in an emergency to dial 911. He was informed that if the office was open that the phone would be available to use.

**Tami King** is concerned about her neighboring property, 177 N. Main Street. There are squirrels in the barn and the property is not being kept up which is causing her property value to go down. This is the property that Dan, Bill, and a NERPD Officer met with the owner on October 25, 2015. Dan will follow up on this matter.

**Dana Sykes** from Wolf Den Cub Scouts Cub Pack 248 presented Council with the Little Free Library. The Cub Scouts would like to place the library in the Mt. Wolf Park. Council agreed that this is a good idea. They would like it to be placed in view of the security cameras and also be monitored frequently. A Davis/Marquis motion was made to allow the Little Fee Library pending a signature agreement drawn up by Attorney Driscoll as well as a set location reviewed by Mike Amsler. The motion was passed unanimously.

### **COMMUNICATIONS**

Steve Kehler reported on the following:

- Penn Dot is in the initial stage planning on Canal Street.
- 44 N. 4th Street and 5 N. 2nd Street are being reassessed.
- The Liquid Fuels audit for 2014 and 2015 has been completed.

### **Miscellaneous**

**Local Businesses with Unpaid Taxes** - The Borough needs to send out follow up letters to the businesses that have unpaid taxes.

**Office Chair** - A Marquis/Amsler motion was made to purchase an office chair for Sande with a budget of \$150.00.

### **Old/New Business**

An Amsler/Jordan motion was made to designate Steve Kehler, Bill Marquis, and Mandy Davis as the holders of the keys to personnel files. The motion was passed unanimously.

### **ADJOURN**

At 9:00 PM an Amsler/Jordan motion was made to adjourn. The motion passed unanimously.

Mandy L. Davis, Recording Secretary