

MT WOLF BOROUGH MINUTES  
October 10, 2017

**CONVENE**

The Mount Wolf Borough Council met in a regular session on Tuesday, October 10, 2017, beginning at 7:00 P.M. The meeting was called to order by Council President, Bill Marquis.

**ATTENDANCE**

The following council members and other officials were present:

**Council** -- Mike Amsler, Dan Davis, Les Jordan, Bill Marquis, Dave Mickley, Dennis Naylor, Pat Poet, Mayor Mo Starner, Zoning Officer Sande Cunningham, and Attorney Devon Myers. Engineer Chris Owens was not present.

**VISITORS IN ATTENDANCE**

Rachel Kling was present to thank the Council members for hiring her and she's looking forward to serving her community.

**AGENDA/MINUTES**

An Amsler/Davis motion was made to approve the minutes as presented. The motion was passed unanimously.

A Naylor/Poet motion was made to approve the agenda as presented. The motion was passed unanimously.

**ENGINEER'S REPORT**

Pat Poet reported for Engineer Owens that his inspection of the basin in the woods by the Sewer Authority passed the inspection with no issues.

**SOLICITOR'S REPORT**

Attorney Devon Myers reported on the following:

**Executive Session** - Any pending litigation or personnel issues that are being discussed must go into executive session to remain confidential.

**Zoning Hearing Board** - A Zoning Hearing Board needs to be appointed every year. There needs to be three individuals on the Board: a one year term, two year term, and three year term. The Board should also have their own Solicitor who is not from the same law firm that the Borough uses to prevent conflict of interest.

Denny will put together a list of three people to appoint for the Zoning Hearing Board for the 2018 year.

**ZONING OFFICER'S REPORT**

Sande provided Council with the permit log for the month.

### **TREASURER'S REPORT**

A Naylor/Amsler motion was made to approve the payment of bills #3492-#3518 in the amount of \$29,614.27. The motion was passed unanimously.

### **MAYOR'S REPORT**

Mayor Mo Starner reported on the following:

**Rental Property Ordinances** - She is reading through Ordinances from other municipalities to find one that would fit the Borough.

### **STREETS**

Denny reported on the following:

**Pothole Repairs** - Fitz and Smith completed the pothole repair. The repairs on Center Street by Governor Wolf's house were already done by the gas company. They also missed one of the repairs.

**Flashlights** - Dave Heckert asked for three flashlight with batteries to keep in the Borough's trucks.

**Signs** - The "children playing" signs were removed along Maple Street. He replaced the stop sign on Walnut Street due to damage from the train accident.

**Homecoming Parade** - A Naylor/Amsler motion was made to close streets from Maple Street down to Hartman Street for the Homecoming Parade on Thursday, October 12th at 6:00 to 6:30 P.M.

### **EMERGENCY MANAGEMENT**

No report.

### **PARKS & RECREATION**

Mike Amsler reported on the following:

**Mount Wolf Park** - He would like to change the park hours to close at dusk in order to keep kids from causing trouble at the park. He is also going to talk to maintenance about removing the picnic tables for the winter.

**Tree Removal** - He is waiting for the final cost from John Zielinski for the tree work that was done.

### **BUDGET & FINANCE**

There is a budget meeting on October 24th at 6 P.M.

A Naylor/Poet motion was made to approve the payment of bills #3550-#3578 in the amount of \$29,716.62. The motion was passed unanimously.

## **PROPERTIES & SERVICES/INSURANCE**

Dave Mickley reported on the following:

**A/C Unit** - The heating and air conditioning unit has been replaced. The fence will have to wait to be installed until November.

**Stadium Repairs** - An Amsler/Poet motion was made to approve the hiring of David Horner of Basement Waterproof Solutions to do the repairs on the stadium for the amount of \$4,737.00. The motion was passed unanimously.

## **HEALTH & SAFETY**

- Dan Davis reported on the following:

### **Police Department**

- There will be a time for the citizens to Meet the Chief at Marcello's Pizza on October 11th.
- The Police Board received the response from the Arbitrator and had some questions that needed some clarification before the new contract could go into effect. They were able to find neutral ground.

**Nixle** - The Nixle contract is up for renewal. A Poet/Davis motion was made to renew the contract for \$409.00 a year contingent on the approval of the other four municipality's renewal of the contract. The motion was passed unanimously.

**SPCA Contract** - A Davis/Amsler motion was made to renew the SPCA contract for 2018 in the amount of \$697.00 at .50 per person. The motion was passed unanimously.

## **PERSONNEL**

- Keith will be starting back to work next Monday with limited hours. He will have a note from his Doctor stating any restrictions he may have.
- Pat and Rachel watched a webinar on filing and taking minutes.
- A Poet/Amsler motion was made to authorize designated person(s) to add or change the following on the Borough's Facebook page and/or the Borough's website: Seasonal photos, trash pick up schedules, Borough activities, including parade dates, trick-or-treat date, special emphasis on any specific Ordinance and changes of names/addresses, phone numbers of Borough administration. The motion was passed unanimously.

## **COMMUNICATIONS**

Steve Kehler reported on the following:

- YCPC is working with PennDot to collect road segments in the Borough.
- There will be a PennDot winter partnership meeting talking about how to ready for winter.
- There will be a CGA Law Firm seminar.

## **OLD/NEW BUSINESS**

**Codification** - The final draft has been looked over and any changes made to the codification are ready to be sent in for the final printing.

A Poet/Mickley motion was made to accept the final changes of the draft review to be submitted to General Code by October 16, 2017. The motion was passed unanimously.

**ADJOURN**

At 8:56 P.M. an Amsler/Poet motion was made to adjourn. The motion passed unanimously.

Mandy Davis, Recording Secretary